Adding a Form of Payment
in United Corporate Direct

How To: Add a Form of Payment in United Corporate Direct

A traveler can log into United's website and add a form of payment to their profile via the **"Profile & Preferences"** section by viewing their account. Under Profile & Preferences there will be a **"Saved Forms of Payment"** feature the traveler can click on to add the credit card. Below are screenshots for additional guidance.

Step 1
Log in to united.com with your United MileagePlus® number and password.
Click "View Account"
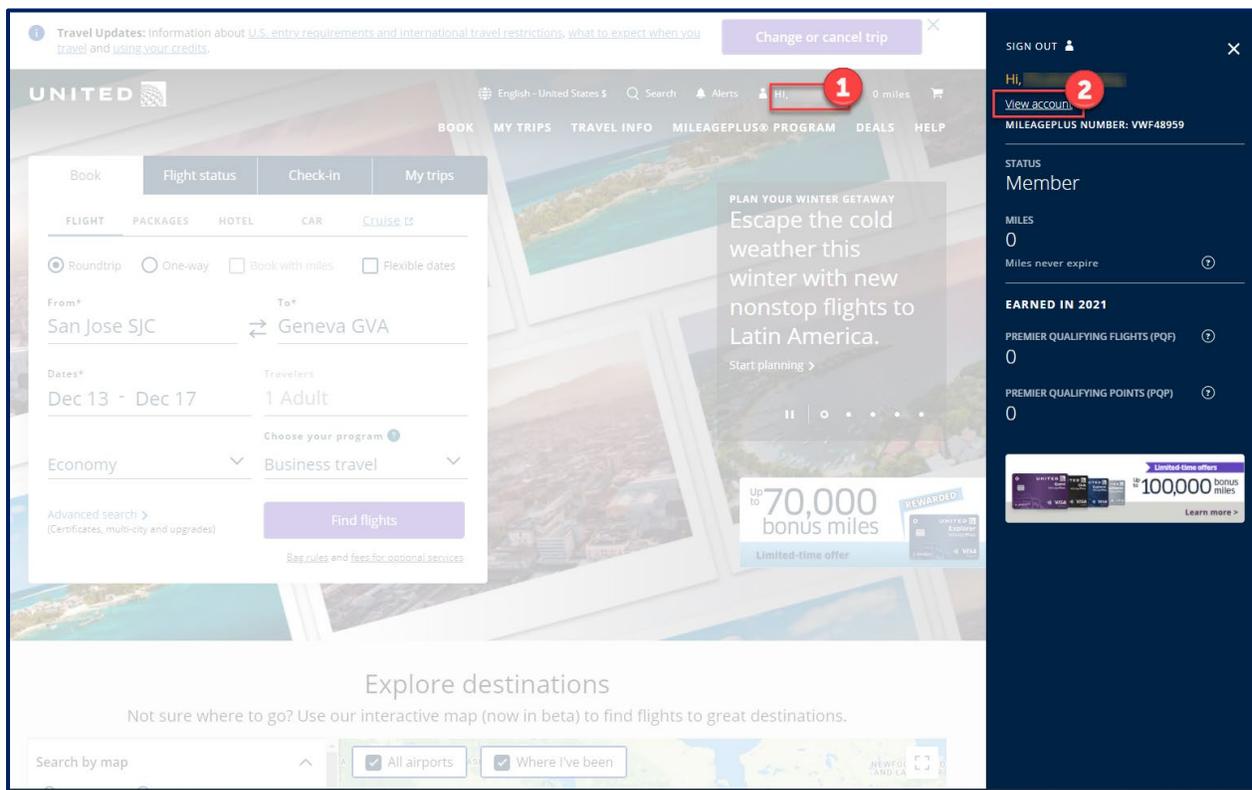
Step 2
Click on the dropdown menu for "Profile and Preferences" and select "Save Forms of Payment"

Step 3
Click on the "+Add Saved Form of Payment" hyperlink