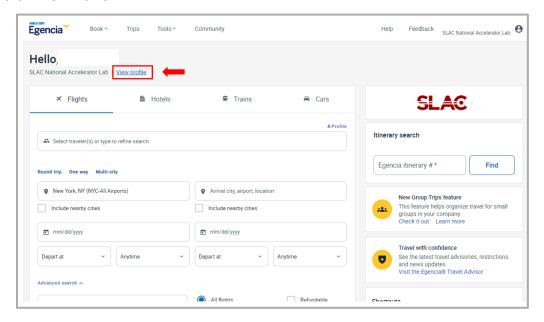


Reviewing Airline Credits in Egencia

A traveler or an arranger can log into Egencia and review airline credits for a traveler under profile settings. Under profile settings there will be an "Airline Credits" section under "Payment Types" the traveler or arranger can review. Below are screenshots for additional guidance.

Step 1: Log in to Egencia with your SLAC username and password.

Step 2: Click "View Profile"



Step 3: Select the "Payment Type" section and review the "Airline Credits"

